



Import HCFCs

under regulation 9 of the Ozone Layer Protection Regulations 1996

Send by post to: The Environmental Protection Authority, PO Box 131, Wellington 6140 **or email to:** importexport@epa.govt.nz with 'Import HCFCs application' in the subject line.

Completing this application form

All applications must be made using this application form.

If you are completing the application form electronically, use the mouse to move between fields, or press the ↑ or ↓ arrows on your keyboard. You may copy and paste from other documents.

You must complete the declaration and all sections of the application form. Failure to do so may cause your application to be delayed or declined.

Any supporting documentation must be clearly labelled and attached to the application form.

If you need help to complete the application form, phone the Inbound Customer Services Administrator (0800 376 234), or email importexport@epa.govt.nz.

The application form may be completed manually or electronically; however the declaration must be signed manually. Print the application form to do this. Scan and submit the application form by email, or submit it by post.

OFFICE USE ONLY

Application code

Date received

EPA contact

Application version number

Official information

This application form has been approved under section 12A of the Ozone Layer Protection Act 1996 (OLPA). The Environmental Protection Authority (EPA) will use the information you provide in this form to consider your application for consent to import hydrochlorofluorocarbons (HCFCs) under regulation 9 of the Ozone Layer Protection Regulations 1996 (OLPR). The EPA will record the information in the Ozone Layer Protection Register (established by section 12B of OLPA).

Information you provide in this application form is subject to potential disclosure under the Official Information Act 1982 (OIA). Commercially sensitive information must be marked as such and may be withheld in the event of an OIA request, if permitted by the OIA. Further information on the OIA is available at www.ombudsmen.parliament.nz.

Privacy

You have the right to access and correct any personal information in connection with your application under the Privacy Act 1993.

Information provided as part of this application is collected by the EPA for the purpose of administering the permit and exemption regimes under OLPA (including enforcement under OLPA) and complying with international obligations relating to the management of ozone-depleting substances.

Phase-Out Programme

The New Zealand Phase-Out Programme is being undertaken as follows:

- 1996 – establishment of 44.75 ozone-depleting potential (ODP) tonnes of universal base year entitlement
- 2000 – 33% reduction of base year entitlement
- 2006 – withdrawal of CFC converted permits
- 2010 – 75% reduction of base year entitlement
- 2015 – complete phase out, no permits available.

1. Applicant details

The applicant is the entitlement holder.

1.1. Applicant details in New Zealand

Applicant's legal name:

one person/entity only

Trading name:

if different

Physical address:

include postcode

Postal address:

if different from physical address

Phone:

(0_)
work

(0_)
mobile

(0_)
fax

1.2. Contact person details

This person should have sufficient knowledge to respond to queries and have the authority to make decisions that relate to the application on behalf of the applicant (or the ability to follow up with the appropriate authority).

Contact name:

Organisation and position:

Email address:

Phone:

(0_)
work

(0_)
mobile

(0_)
fax

1.3. Has the applicant been convicted of an offence against OLPA, or any other offence that involves an ozone-depleting substance?

If yes, provide further information below.

Yes No

1.4. Has the applicant complied with any codes of practice that apply to the applicant's business?

Yes No N/A

2. Substances

The EPA maintains a repository of base year entitlements.

2.1. Does the EPA hold existing information about your base year entitlement?

If no, complete the table below.

Yes No

Base year:

tick one only

1991 1992 1993

Ozone-depleting potential (ODP) tonnage consumed in that year:

2.2. Complete the following table with information about the substance (and amounts) you intend to import.

*This section is completed by the applicant, who is applying to convert the HCFC entitlement to a permit to import HCFCs. Press the **Tab** key on your keyboard to add more rows to the table, if required.*

Substance

eg, HCFC-22 (R22)

Metric tonnes or percentage of entitlement

2.3. Provide information about what the substance is to be used for.

For example, refrigeration or foam blowing.

2.4. Provide information about any viable alternatives that are available instead of the ozone-depleting substance(s) concerned.

3. Declaration

This declaration must be completed by a person with the applicant's signing authority.

- I declare that to the best of my knowledge, the information contained in all sections of this application form, and supplied in support of this application, is complete and correct.
- I declare that I have the authority to sign this application form and to provide this information.
- I understand that information presented to the EPA is potentially subject to disclosure under the OIA 1982.
- I understand that the EPA may require further information in relation to this application form.
- I agree that the EPA may collect/verify information relevant to this application from/with other parties.

Name

Position

Signature

Date



Temporary transfer of import permit

under regulation 15 of the Ozone Layer Protection Regulations 1996

1. Transferor details

The permit holder completes this section if applicable.

1.1. Transferor details in New Zealand

Transferor's legal name:

one person/entity only

Trading name:

if different

Physical address:

include postcode

Postal address:

if different from physical address

Phone:

(0_)

work

(0__)

mobile

(0_)

fax

1.2. Contact person details

This person should have sufficient knowledge to respond to queries and have the authority to make decisions that relate to the notice on behalf of the transferor (or the ability to follow up with the appropriate authority).

Contact name:

Organisation and position:

Email address:

Phone:

(0_)

work

(0__)

mobile

(0_)

fax

2. Transfer details

The permit holder completes this section if applicable.

2.1. Complete the following tables with information about the transferees, substances and amounts, etc you intend to temporarily transfer.

Copy and paste the table as many times as required, if you are completing this notice electronically. Provide this information on a separate piece of paper, and attach as supporting documentation, if you are completing this notice manually.

Transferee's name:

one person/entity only

Postal address:

include postcode

Substance:

Metric tonnes or percentage
of import permit:

Transferee's name:

one person/entity only

Postal address:

include postcode

Substance:

Metric tonnes or percentage
of import permit:

3. Declaration

This declaration must be completed by a person with the permit holder's signing authority.

- I declare that to the best of my knowledge, the information contained in all sections of this notice, and supplied in support of this notice, is complete and correct.
- I declare that I have the authority to sign this notice and to provide this information.
- I understand that information presented to the EPA is potentially subject to disclosure under the OIA 1982.
- I understand that the EPA may require further information in relation to this notice.
- I agree that the EPA may collect/verify information relevant to this notice from/with other parties.

Name

Position

Signature

Date